

# ST JOSEPH'S COLLEGE

## **Year 7**

## **Information**

## For September 2020



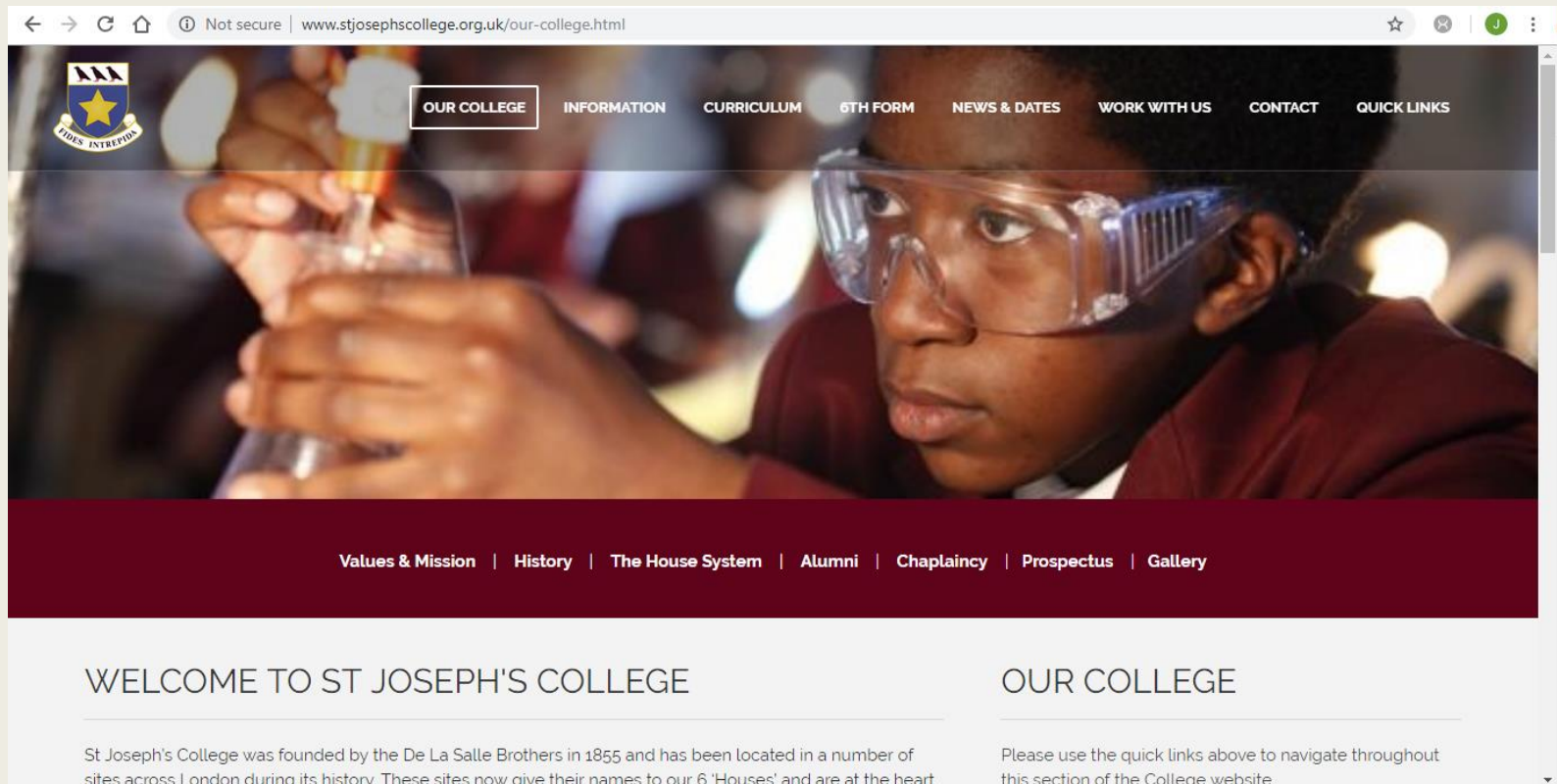
# ST JOSEPH'S COLLEGE

**Headmaster - Mr D Garrido**

**Academic and Pastoral Leader**  
– Miss J Pemble



# ST JOSEPH'S COLLEGE



# ST JOSEPH'S COLLEGE

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SJC Chaplain  
St Josephs College Sport



# ST JOSEPH'S COLLEGE

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 OUR COLLEGE INFORMATION CURRICULUM 6TH FORM NEWS & DATES WORK WITH US **CONTACT** QUICK LINKS

## CONTACT ST JOSEPHS COLLEGE

### CONTACT DETAILS

**Telephone Number:**  
020 8761 1426

**Email Address:**  
admin@sjc.ac

**For any Pastoral or Welfare enquiries, please contact the relevant Head of Year:**  
Hoy7@sjc.ac  
Hoy8@sjc.ac  
Hoy9@sjc.ac  
Hoy10@sjc.ac  
Hoy11@sjc.ac  
Hoy6th@sjc.ac  
6thFormAdmin@sjc.ac

**Address & Headmaster:**  
Mr David Garrido  
St Joseph's College  
Beulah Hill  
London  
SE19 3HL

**Bus Stops:**  
196, 249, 417, 468, X68

**By Train:**  
West Norwood Train Station – 10 minute walk up  
Knights Hill

### CONTACT FORM

Your Name \*

Email \* Tel Number \*

Students Name (if app) Year / Form

Your Enquiry \*



# Our Values & Curriculum Intent

## ST JOSEPH'S COLLEGE

### Respect for Faith

We are a school community rooted in the Catholic Lasallian tradition with respect for all faiths, religions and views. All students and staff have the right to express their faith in God and be treated with dignity.

### Respect for Self

We are all children of God and encourage each other to see this within ourselves. Our social, emotional and spiritual development, health and happiness are central to our wellbeing.

### Respect for Others

Everyone deserves respect and we treat others as we would like to be treated ourselves.

### Respect for Learning

We strive to make the best of every learning opportunity. Everyone has the opportunity to improve, make progress and achieve success through the development of independence and resilience.

### Respect for the College and Wider Community

We care for our College and serve our local community. Our environment is safe and respected.

OUR VALUES

## Respect for Faith

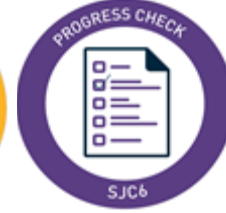
Respect  
for Self

Respect for  
Others



Respect for  
Learning

Respect for the  
College and  
Wider Community



# Houses and Tutors



**Hill:** Burgundy

**Head of House:**  
Mr C Goodair

**Tutor:**  
Mr A Russell



**Dane:** Green

**Head of House:**  
Mr P Kakoulli

**Tutor:**  
Ms J Ampah



**Brooklands**

Purple

**Head of House:**  
Mr M Farrah

**Tutor:**  
Miss



**Grange:** Pink

**Head of House:**  
Mr N Emambux

**Tutor:**  
Mr S Ahmad



**Beulah:** Blue

**Head of House:**  
Mr B Barrett

**Tutor:**  
Mrs C Wilson



**Netherton:** Silver

**Head of House:**  
Mr H Henry

**Tutor:**  
Mr M Dench



# Role of the Tutor

- **First point of contact for parents and pupils.**
  - Attendance
  - Punctuality to school and lessons
  - Equipment
  - Uniform
  - Rewards/Achievement
  - Behaviour for learning





# Reporting Absence

- Please Call Mrs Beckett (Attendance Officer) on the College number – Option 1

OR

- Use the website Contact us page
- This must be done for every day of absence.
- *If you know in advance that your child has an appointment, please send in a copy of the appointment letter to your son's tutor or Mrs Beckett [hbeckett@sjc.ac](mailto:hbeckett@sjc.ac) so his attendance can be updated.*
- **Below 90% attendance – this is persistent poor attendance and will be referred to the Attendance Officer and can incur fines or legal action.**
- **Last year, Year 7 had 96% - this year can and should do better!**

The DFE report 2010 states, “There is a clear link between poor attendance at school and lower academic achievement”



# ST JOSEPH'S COLLEGE



**SJC: The Basics**  
Every lesson!  
Every day!

**ESSENTIALS**

**IDEAL**

**Essentials**  
Pencil case  
Blue/Black pens  
Green pens  
Pencils  
Sharpener  
Rubber  
Ruler  
Calculator  
Compass  
Protractor  
Exercise Books  
Textbooks  
Coloured pencils  
Highlighters

**Ideal**  
Document wallet  
Glue stick  
Scissors

Every Day,

Every Lesson



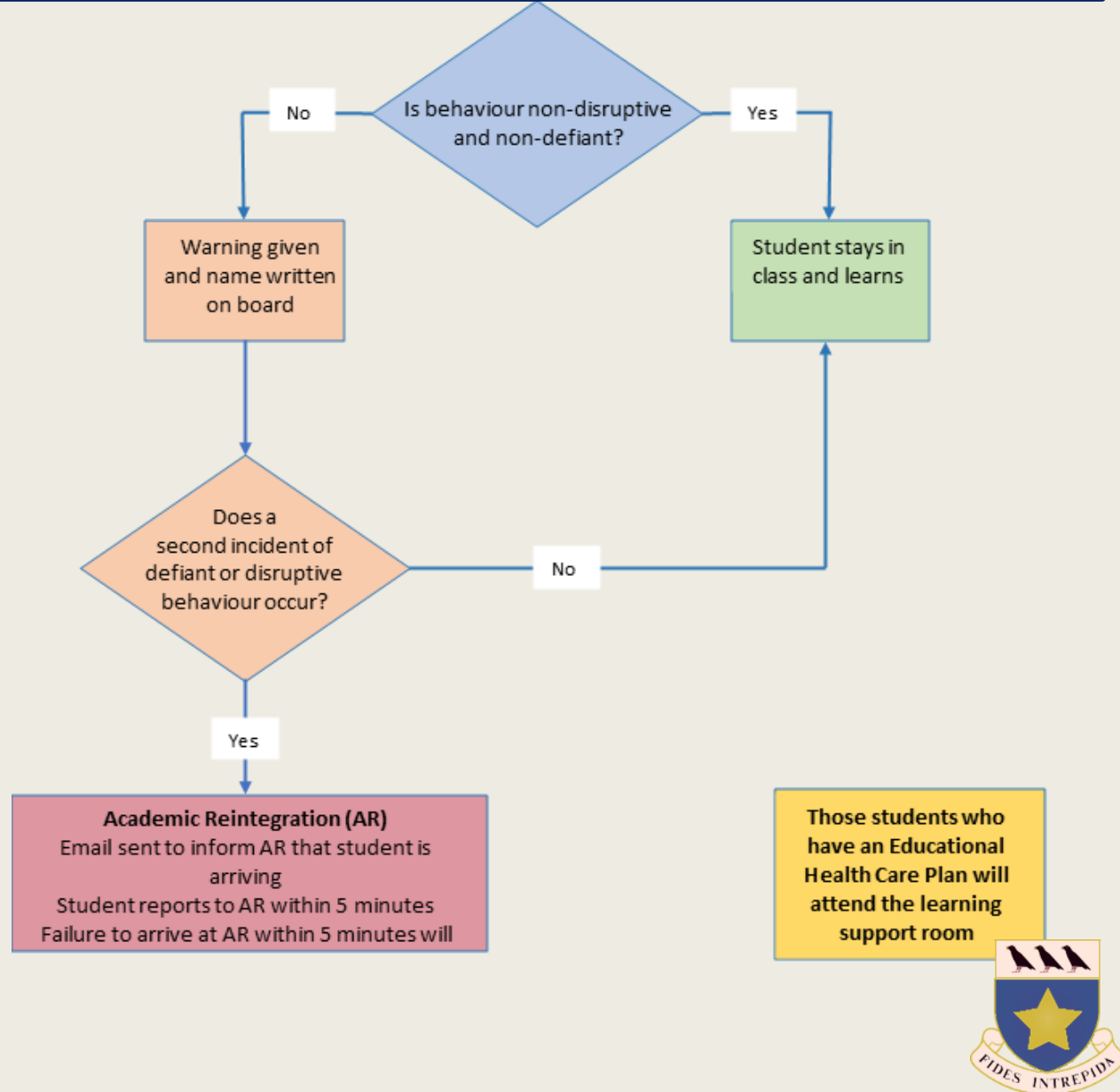
# Disruption Free Lessons

We are here to teach and your son is here to learn.

We pride ourselves on disruption free lessons.

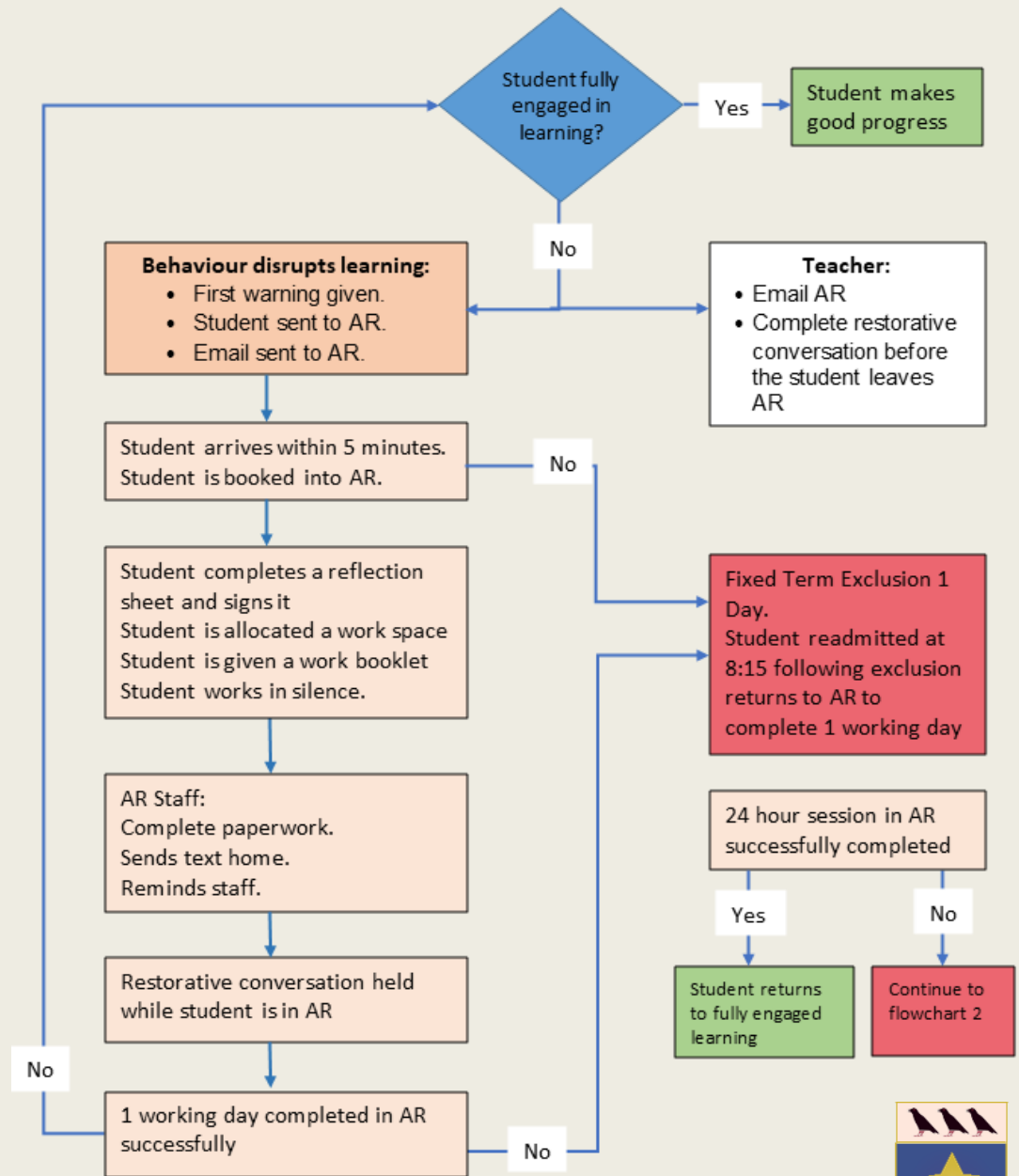
This flow chart explains the actions that will happen if your son chooses to disrupt learning.

Obviously if your son has a problem or doesn't understand that is different and part of the learning process.

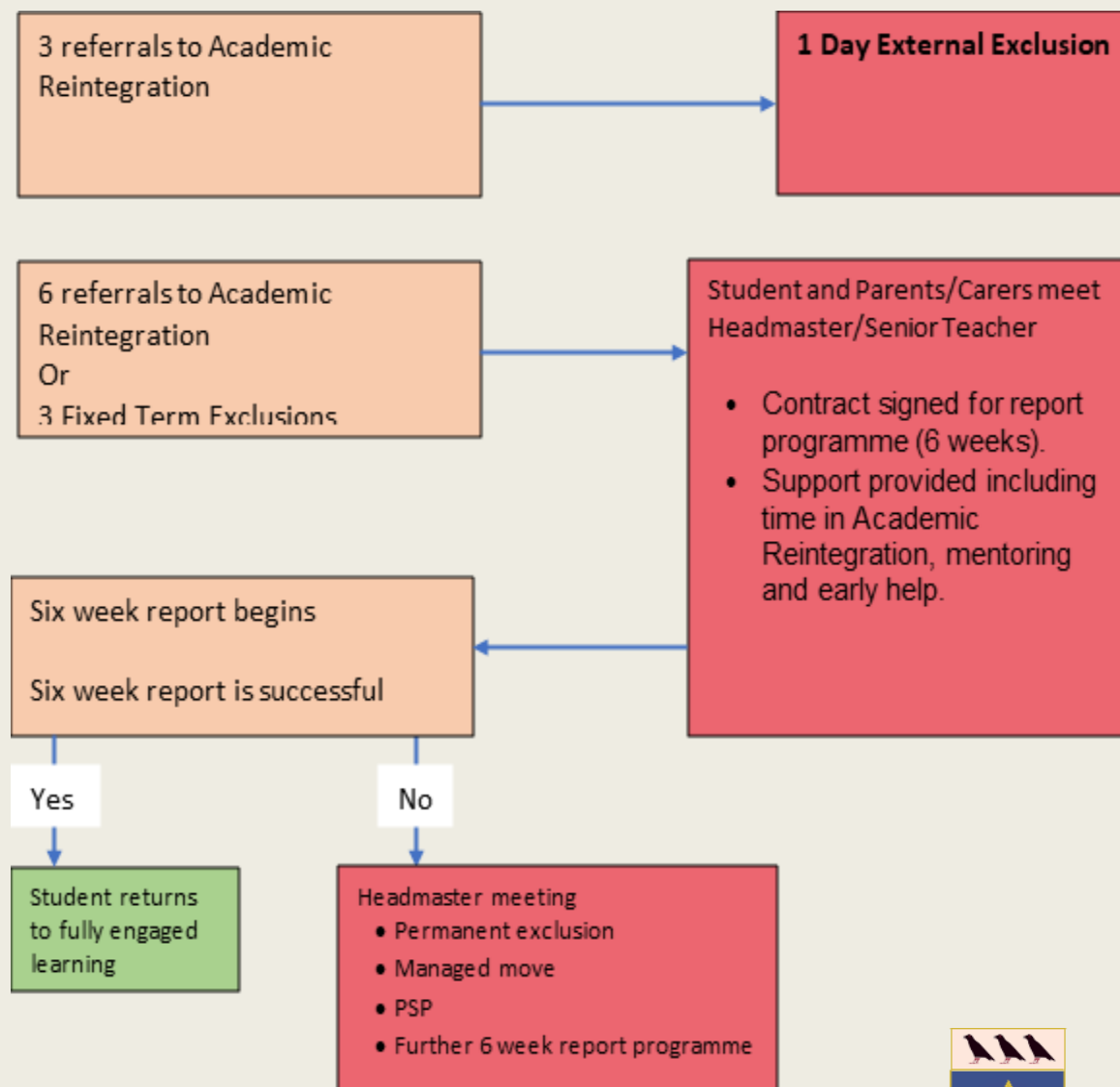


Behaviour is a choice. Most boys choose to learn and enjoy their lessons.

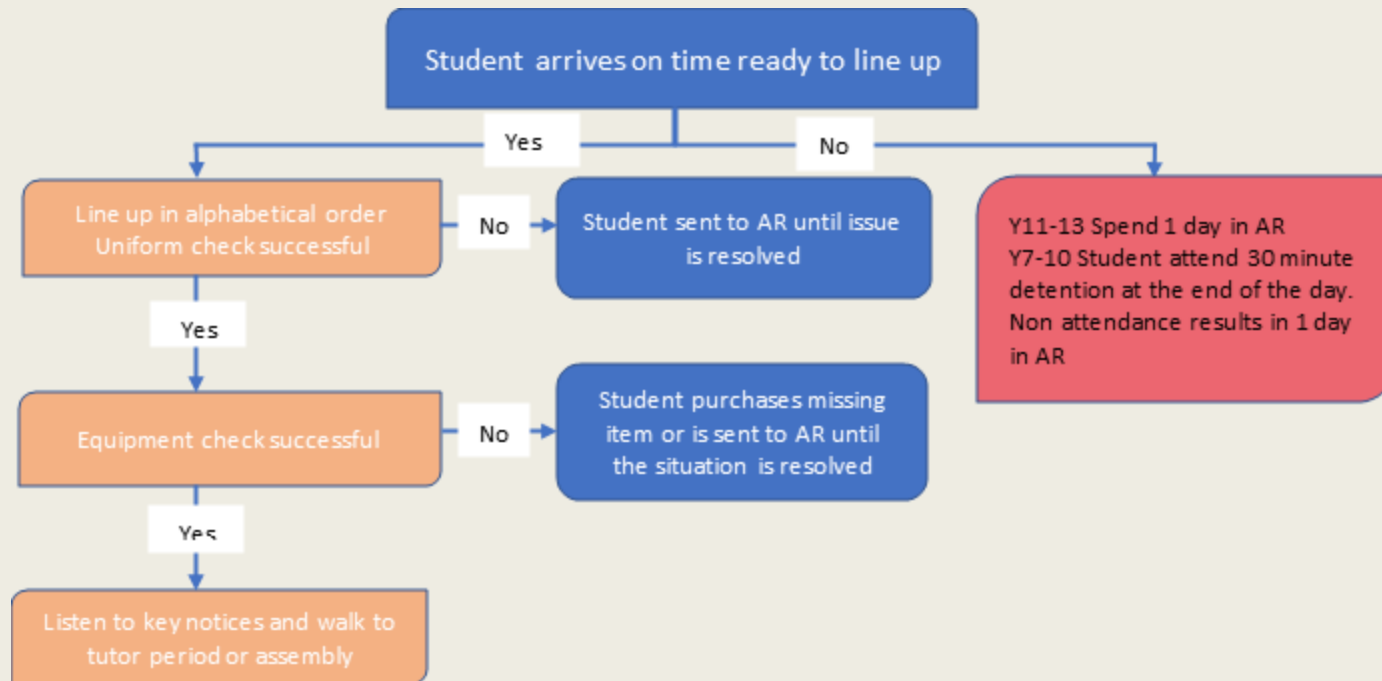
If your son receives warnings and is asked to leave the lesson by the teacher to protect the rest of the classes learning he will follow this process:



In the event that your son continues to disrupt learning and isn't changing his behaviour, we will have talked and met and the following procedures will be followed.



# Morning Line Up Procedure



Students should be at the lower site playground in good time, 8.10 at the latest.

At the first bell, the member of staff on duty blows a whistle. The boys should stop what they are doing and move quietly and sensibly to their form line where their tutor will be waiting.

The checks for uniform and equipment are carried out swiftly and any problems resolved.

*If it is raining students go straight to form rooms not the playground.*



# Rewards @ SJC



## 7, 8 & 9

When you do something great,  
you get a House Point.



When you have **100**  
House Points you receive  
a **Bronze** star badge

When you have **200**  
House Points you receive  
a **Silver** star badge



When you have **300** House Points  
you receive a **Gold** star badge  
and a place on the House Trip!

### You can also earn:

A student shout-out  
from your teachers!

Subject Award

The House  
Trophy... your  
House Points all  
go towards this!



## 10 & 11

When you do something great,  
you get a House Point.

When you have **50**  
House Points you receive  
a **Bronze** star badge

When you have **100**  
House Points you receive  
a **Silver** star badge

When you have **150** House  
Points you receive a **Gold** star  
badge and a place on the  
House Trip!

### You can also earn:

A student shout-out  
from your teachers!

Subject Award

Domino's Dinner and  
other goodies

The House  
Trophy... your  
House Points all  
go towards this!





Reward	Requirement	Awarded
Student Shout Out	Do something great and you'll get a written shout out from your teachers	Every Friday
Star Badge	Ks3 - 100 points – bronze badge, 200 points = silver badge, 300 points = gold badge Ks4 - 50 points – bronze badge, 100 points = silver badge, 150 points = gold badge	In Assembly when reached
Subject Award	Staff Nomination	Termly
Domino's Dinner / Other goodies	Students who reach 150 House Points in KS4 & KS5	Termly
Special Recognition	Staff Nomination	End of Term Assembly
Termly Trip	Top House Achievers and students making best progress	Termly
Residential Trip Invite	The House who wins the House Cup!	Yearly



**Rewards @ SJC**





# Hair

- Hair should be smart and tidy.
- It must not be too long or too short –  
**if in doubt, ask before you have a haircut!**
- Patterns or exaggerated styles are not permitted. Lines are not to be shaved in to hair or eyebrows



# Footwear

If you cannot apply a black wax shoe polish, they are not allowed.

If your son should arrive to school in trainers, with or without a note he will be given a pair of Plimsols to wear for the day and collect the inappropriate foot at the end of the day.

Some examples of footwear below which are NOT permitted.



# Social Media and Your Son

## Age Restrictions for Social Media Platforms

What is the minimum age for account holders on these social media sites and apps?

### Under 13



Roblox



PopJam



FaceTime

### 13+



Twitter



Facebook and Messenger



Viber



WeChat



Monkey



Yubo



Dubsmash



Instagram



TikTok



Skype



Google Hangouts



Reddit



Snapchat



Pinterest

### 16+



WhatsApp



Telegram Messenger



Tumblr

### 17+



Line



Sarahah



Tellonym

Sourced from NSPCC website October 2019

The school accepts no responsibility for mobile phones brought on site. The rule is switched off and out of sight. Using phones in school, unless directed by a teacher, is not allowed and phones and headphones will be confiscated. The first time it will be returned at the end of the day, the second, at the end of the week and the third time, parents are required to collect it.

# Social Media and Your Son

Social media can be a great tool for keeping in touch with friends and family, researching school work and keeping up to date with current news.

That said, it can also be a mine field that needs navigating. There is a wealth of advice on keeping your child safe online, for many children starting secondary school is their chance to gain a little independence and responsibility for a smart phone. Children should be mindful of walking around or on the bus with their phone out, in the same way we wouldn't walk around with £200+ in our hands on show to everyone.

Please take a moment to look at these links on keeping your child safe on social media:

- ✓ <https://www.internetmatters.org/advice/11-13/>
- ✓ <https://youngminds.org.uk/find-help/for-parents/parents-guide-to-support-a-z/parents-guide-to-support-social-media-and-the-internet/>
- ✓ <https://www.childnet.com/parents-and-carers/hot-topics/digital-wellbeing/7-11-year-olds->

Any instances of cyber bullying brought to the College's attention whether it occurred in school or out of school will be dealt with swiftly and in some case we may involve our safer school police officers.



# ST JOSEPH'S COLLEGE

**Mrs Kane**

Assistant Headteacher  
Teaching and Learning



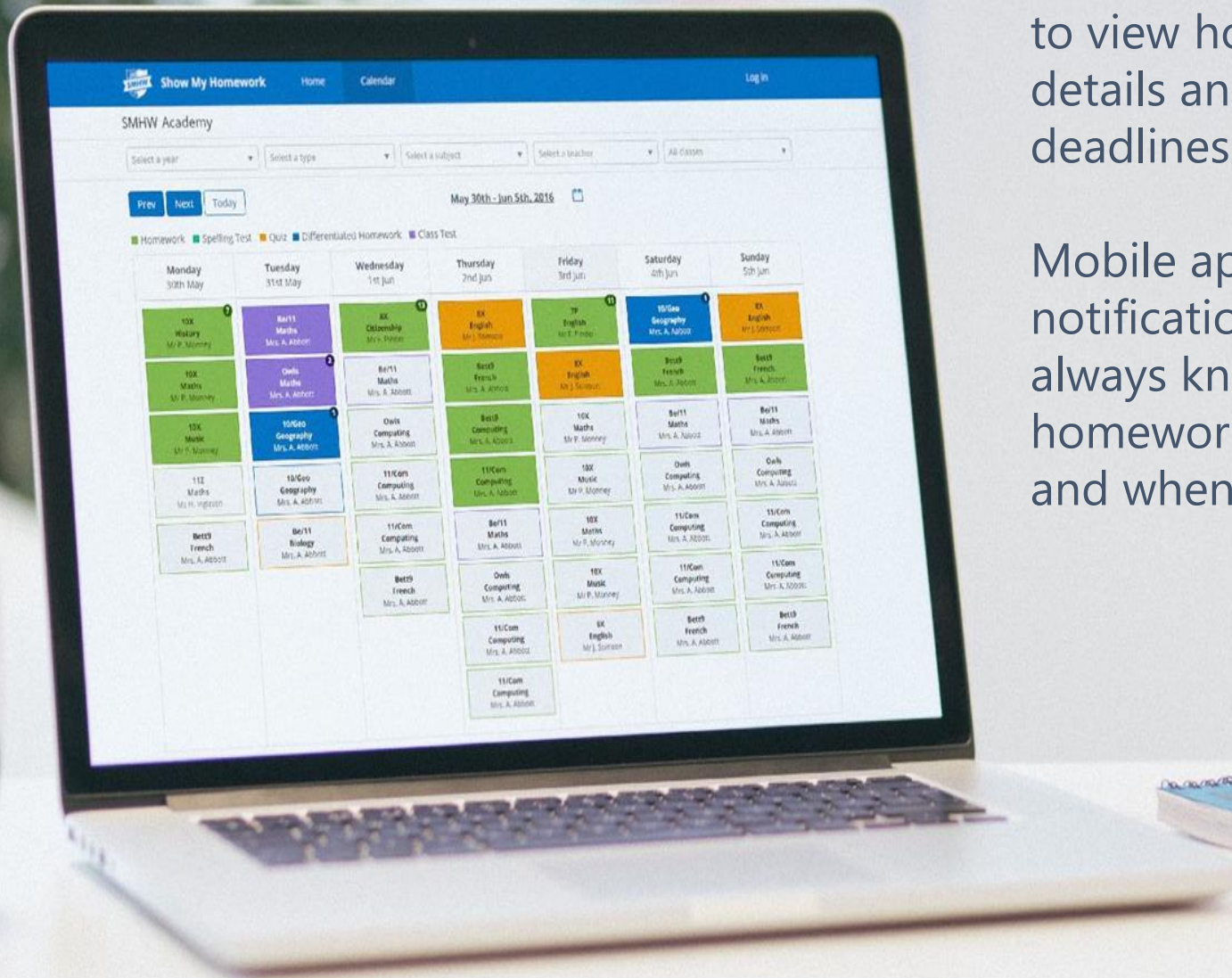
# A Parent's Guide to Satchel One

*(Previously called Show My Homework)*



A simple online solution for students and parents to view homework details and upcoming deadlines.

Mobile apps and notifications ensure you always know what homework your child has and when it's due.





# How Satchel One (Show My Homework) can Help You

Get notifications straight to your phone

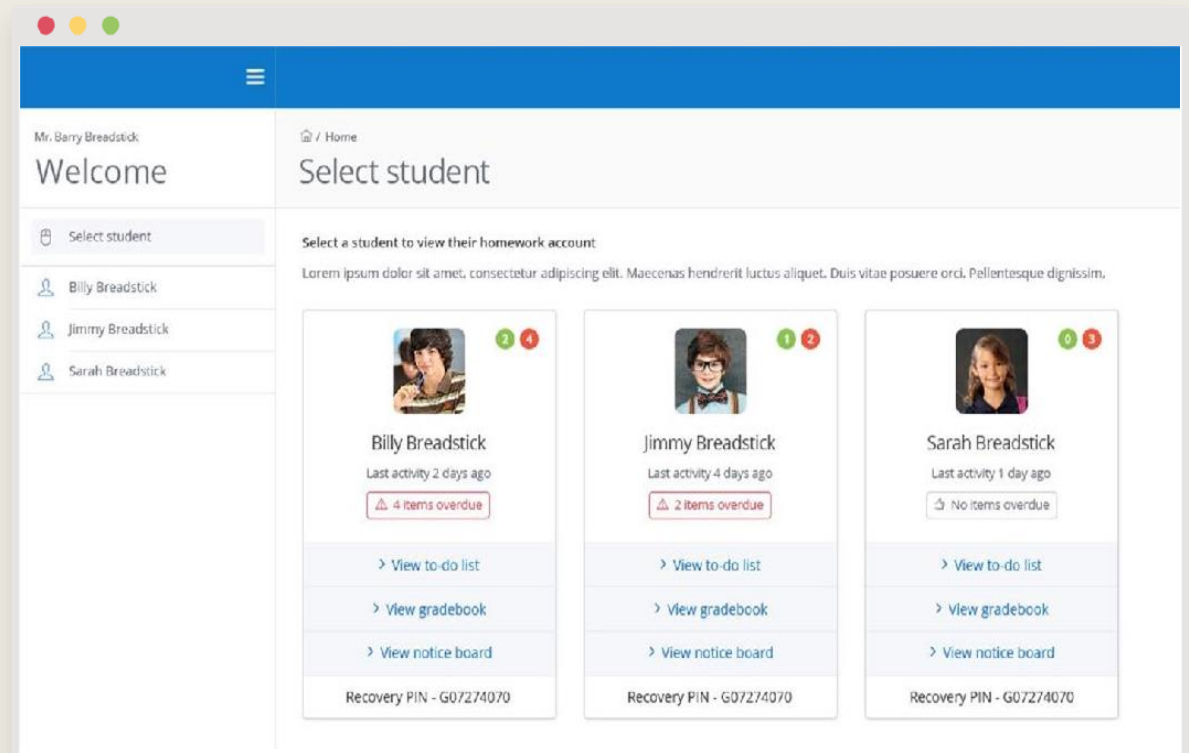
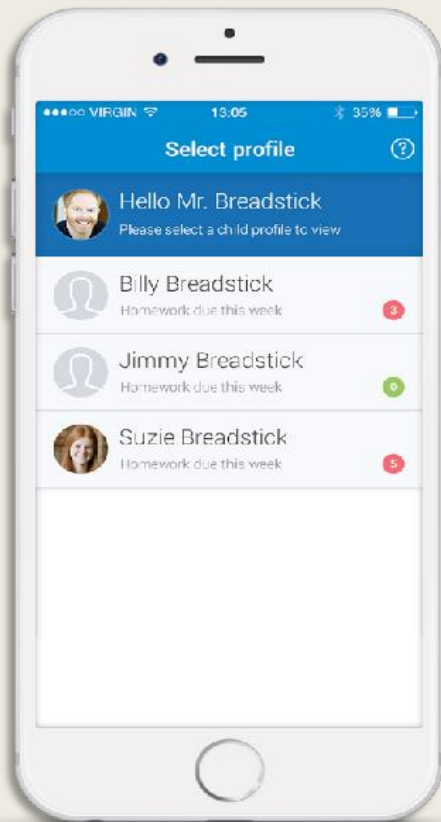
See when homework is due to support your son.

Visibility - See exactly how much homework has been set and when it's due



## More Than One Child?

More than one child at the school?  
Don't worry they'll appear on the  
same page.



# The Homework Calendar

Homework appears as a block, stretching from the issue date to the due date.

The screenshot displays the Homework Calendar interface. At the top, a blue header bar contains a search bar labeled "Search for homework" and a notification icon with a red "2". Below the header, the user's profile is shown as "You're viewing Billy Breadstick's homework". The main content area is titled "Calendar" and shows a weekly view for "March 9th - 15th, 2015". The calendar grid has columns for each day of the week. Homework assignments are represented by colored blocks: green for "IOS homework (9/DC) Arts Mrs. C. Sibley", purple for "Firework safety (9/Bett) Physical Education Mrs. J. James", and orange for "IOS homework (9/DC) Arts Mrs. C. Sibley". The blocks stretch across multiple days, indicating the duration of the assignments. A sidebar on the left contains navigation links: "Back", "Homework Calendar", "Homework list", "Gradebook", and "Notice Board" with a red "6" next to it. The top right of the calendar area shows three counts: "5 Homework yet to submit", "2 Deadline finishes today", and "2 Homework past due date".

Calendar

5 Homework yet to submit 2 Deadline finishes today 2 Homework past due date

My calendar School calendar

All teachers All subjects All classes All years All tasks

March 9th - 15th, 2015

Monday 09 Mar	Tuesday 10 Mar	Wednesday 11 Mar	Thursday 12 Mar	Friday 13 Mar	Saturday 14 Mar	Sunday 15 Mar
IOS homework (9/DC) Arts Mrs. C. Sibley			Firework safety (9/Bett) Physical Education Mrs. J. James			
	Firework safety (9/Bett) Physical Education Mrs. J. James		Firework safety (9/Bett) Physical Education Mrs. J. James			
IOS homework (9/DC) Arts Mrs. C. Sibley		IOS homework (9/DC) Arts Mrs. C. Sibley				

## Homework Description

Here is a task's title and description, issue and due dates and how it should be submitted.



## How to access it?

PARENT/GUARDIAN

OF STUDENT

YEAR

REG.GROUP

Welcome to Satchel One! Getting started is simple:

1. Go to [satchelone.com/signup](https://satchelone.com/signup) or open our mobile apps
2. Enter the code provided below
3. Follow the on screen instructions, making sure you use an active email address

Already have an account? Go to Account settings and enter this code into the right field to link to this student.

Parent Code:

This code is valid until 12/12/20 . It can be used to create up to 5 parent/guardian accounts.

Creators of



satchel:

## Downloading the App



## Download the Satchel One App.

- Open the app and type in your school's name.
- Type in your email/username and password.
- You will be taken to your child's To-do List
- You can start using Satchel One on the go



# Keeping in Touch

My Ed is a fantastic way to communicate and share information with you, our parent community. At St Joseph's we want you to feel as much a part of your child's education as possible and in order for us to communicate and engage effectively, we highly recommend you download the app on your smart phone or other mobile device.

My Ed is the free parent app that gives you a multitude of communication and information features to stay in touch with what is going on at school. The app gives you direct access to your child's attendance, timetable, absence records, achievements and much, much more. You will also see that we update and change the information in the app as the school year moves along. Go to [www.myedschoolapp.com](http://www.myedschoolapp.com) to see a short video about the app.

We are able to send you messages directly to the My Ed app relating to important information about your child's education and to remind you of events that are taking place at school.

In September you will receive your log on details.

The My Ed app is available for both Apple iOS and Android devices and can be found using the links below:

- Step 1 - Go to your App Store
- Step 2 - Search for My Ed
- Step 3 - Download the Free app
  - Apple iOS App
  - Google Android App

Once you have installed and opened My Ed, search for St Joseph's College and follow the simple instructions to identify yourself.

We hope you enjoy using the app and find it a useful source of information. If you have any queries about this, please do not hesitate to contact Mr Mantillas: [gmantillas@sjc.ac](mailto:gmantillas@sjc.ac)



Connecting parents, students and schools



Download our school app NOW

Step 1: Go to your app store

1  

Step 2: Search for My Ed

2  My Ed

Step 3: download the app

3  FREE Download

### Information about your student and school direct into your pocket.



**Attendance**

Keep up to date with your child's attendance details.



**Forms**

Fill in forms securely on your app and return them directly to school.



**Timetables**

Get regular updates on timetables.



**Key Dates**

Important dates the school needs you to know.



**News**

Access the latest school news.



**Info Packs**

Digital information packs reduces time, hassle & paper.

Find out more

[www.myedschoolapp.com](http://www.myedschoolapp.com)

GET THE APP HERE

SCAN ME



<https://www.myedschoolapp.com/>

# What should I do now?

- Ensure the school has your email address
- Go to the app store or Google Play store and download the app ready for September

An invite will be sent to your email address in September that will have in invite to the Parent app. You can register at this point.

# Mr Cabrera

Director of Development

Academic Progress





# How You Learn Best

## September 2020

During the first weeks of term students in year 7 usually take a CAT4 Cognitive test during an ICT lessons. The test is nothing to be concerned about and it is not something you can revise for as it is looking at how students learn rather than what they know. This year students will be taught in form groups and tested after the first half term. They will be put into sets from January.

The Cognitive Abilities **Test (CAT4)** is a diagnostic assessment that is designed to help students and their teachers understand how they learn and what their academic potential might be.

It assesses how students think in areas that are known to make a difference to learning.

# Reporting on your Son's Progress

During the academic year you will receive three reports. Two are based on your child's academic progress from judgements made by their teachers on skills learnt. One is based solely on an Attitude to Learning (this includes all aspects of learning – homework, classwork completion, behaviour in class) Information present:

- Subject
- progress colour summary
  - (Purple= Progress is well above expectations
  - Green= Progress is in line or above expectations
  - Amber= Progress is developing towards expectations
  - Red= Progress is currently lower than expected
- ATL (4 – excellent, 3 – good, 2 – satisfactory, 1 – unsatisfactory)
- Current strengths and areas to improve

## St. Joseph's College

Headmaster: Mr D. Garrido

### Year 7 Progress Report 3 – Summer 2019

**Name (Reg):** James Jones (7 Netherton)

**Form Tutor:** Miss Butcher

**Head of Year:** Ms J Pemble

Subject	Progress	Attitude to Learning
Art		2
English		1
Geography		1
History		1
Computing/ IT		2
Maths		1
Music		2
PE		2
RE		2
Science		2
Spanish		1

# STUDY CLUB

**A place to think, work and learn.**

Days: Monday – Friday

Time: 2.40 – 4.30 pm

Venue: Library

**Staff and 6<sup>th</sup> Form students will be available to support with work.**

**STUDY, learn and achieve.**



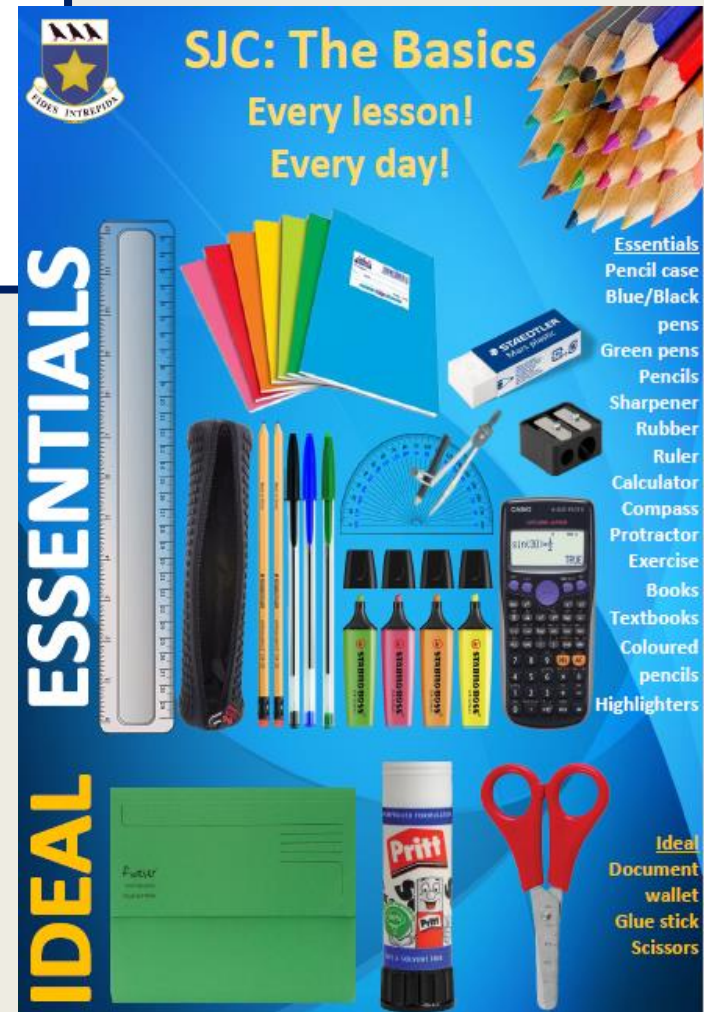
# Equipment Shop

Students can purchase  
any missing equipment  
in school!

**Venue: Reprographics**  
(at the canteen end of the south corridor)

**Times available:**

- Before school
- Break
- Lunch



# Beyond the Classroom

At St Joseph's College we want to ensure that when our students leave us they are fully prepared to be active participants in the 21st Century and continue to be successful.

St Joseph's College is one of only three schools in London to be allowed to be part of the Peter Jones Academy network, in the Dragons Den fame. The Peter Jones Enterprise Academy is the flagship programme of the Peter Jones Foundation for Enterprise and exists to bring the boardroom into the classroom. The Academy aims to equip future generations of entrepreneurs and business leaders with the skills and mindset to run their own businesses, or add real value to organisations that recruit them, thereby supporting the future of the British economy.

As an Enterprise Academy we act as a hub of outstanding enterprise provision, setting the bar and leading by example. From Year 7 to when you leave us all students will be given opportunities and experiences to gain genuine, practical, real-world experiences that will allow them to put what they have learnt to the test, learning by doing.



# Top Tips

- Tell your son that we are all here to help and want them to be happy and succeed at St. Joseph's College.
- At the end of each day have a conversation with your son. Ask him, not what they did, but what they have learnt or what they got wrong!
- Encourage your son to ask questions of you, their teachers and peers.
- Ask your son what their best question of the day was and ask them to explain why.

