



# ST JOSEPH'S COLLEGE



LASALLIAN  
COMMUNITY:  
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OUR FUTURE

Thursday, 20 July 2023

Dear Parents and Carers,

## Re: End-of-year communication & September preparation

As we come to the end of this academic year, I am delighted by everything that we have achieved. I am so impressed by the maturity and work ethic shown by our students. They are truly a credit to the College and to our wider community.

With endings come new beginnings – last week we welcomed our new staff for their induction into the St Joseph's College family. I look forward to working with all of them in September.

I am also incredibly proud of our Year 11 and Year 13 students, by the focus and determination they have shown over the course of this year. They have worked incredibly hard despite the challenges thrown up in recent years - I wish the best for them all in their future endeavours.

The entire staff body are looking forward to results day in August, so we can see our students achieve the grades they truly deserve for all their efforts. Details of results collection are as follows:

- **6<sup>th</sup> Form students** will be able to collect their A-Level/L3 results between 8.30 – 11.00am, on **Thursday 17<sup>th</sup> August**, from the 6<sup>th</sup> Form Centre.
- **Year 11 students** will be able to collect their GCSE/L2 results between 8.30 – 11.00am, on **Thursday 24<sup>th</sup> August**, from the 6<sup>th</sup> Form Centre.

### Uniform expectations

I would like to inform parents and students that when we return in September, staff will be closely monitoring uniform standards. Shirts should be tucked in, ties properly tied, trousers worn around the waste, and a school blazer worn to and from school. Shoes should be black and polishable - any sport branded shoes and trainers will not be allowed to be worn.

To reiterate; hoodies, sports jackets of any kind, jewellery and trainers are banned and will be confiscated if seen. Du-rags (head wraps), snoods and face masks should not be worn on the College site. All students should have hairstyles that conform to College rules - shave patterns, hair dyeing or beading of any sort, is not permitted. Any student arriving to the College without the correct uniform in September, will be asked to return home to correct their uniform and return to the College immediately.

T: 020 8761 1426  
E: [admin@sjc.ac](mailto:admin@sjc.ac)  
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If you are experiencing any financial difficulty at this time or struggling to meet these expectations, please do contact the College pastoral team (details below) in the strictest confidence, and we will do everything we can to help and support.

## Learning equipment:

I would like to highlight the expected list of daily equipment required on return in September. Please ensure that your child has the appropriate equipment from the start of term. Items can be purchased through Parent Pay if necessary.

<b>Black &amp; Green Pens</b>	<b>Ruler</b>	<b>Protractor</b>	<b>Calculator</b>	<b>Glue Stick</b>
<b>Pencil Case</b>	<b>Pencil and Sharpener</b>	<b>Compass</b>	<b>Rubber</b>	<b>Highlighter Pens</b>

## Behaviour & Attendance

Learning must be disruption free. Repeated disruption to lessons will not be tolerated. For any lesson disruption, students will initially receive a verbal warning from their class teachers. If disruption continues after the first warning, they will be sent to Academic Reintegration (AR) for a day. This system is in place to ensure our students' learning is protected.

For our students to gain the greatest benefit from their education, it is vital that they attend regularly. All students should be in College on time unless the reason for the absence is unavoidable. It is very important therefore, that you make sure your child attends regularly.

Good attendance and punctuality are essential life skills, and part of ensuring success at school. There is a direct link between good attendance and good achievement. Students who are not present miss out on vital learning.

Students are expected to arrive on site by 8:00am, in good time for Form Tutor period at 8.15am. The school gates will be open by 07:45. If your child arrives after 08:25, they will be sent to Academic Reintegration for a day.

## Mobile phones

Mobile phones are allowed to be carried in school but must be switched off and out of sight between 8.15 and 14.45. If students choose to bring mobile phones onto the College site, they do so at their own risk. If students are caught with their phone, it will automatically be confiscated and handed in to the relevant pastoral office.

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The Head of Year and Pastoral Leader for September 2023 is detailed below – please contact them directly if you have any academic or pastoral queries. If your personal contact details (email/phone) have changed or if there is updated medical information the College should be aware of, please inform the relevant member of staff below, as it is important we have current information in case of an emergency.

Name	Title	Email address
Ms L Stephen	Head of Year 7	<a href="mailto:lstephen@sjc.ac">lstephen@sjc.ac</a>
Mr K Theophilou	Deputy Head of Year 7	<a href="mailto:ktheophilou@sjc.ac">ktheophilou@sjc.ac</a>
Mr D Black	Pastoral Leader	<a href="mailto:dblack@sjc.ac">dblack@sjc.ac</a>
Ms Z Diamond	Head of Year 8	<a href="mailto:zdiamond@sjc.ac">zdiamond@sjc.ac</a>
Mr D Black	Pastoral Leader	<a href="mailto:dblack@sjc.ac">dblack@sjc.ac</a>
Mr C Goodair	Head of Year 9	<a href="mailto:cgoodair@sjc.ac">cgoodair@sjc.ac</a>
Mrs N Da Costa	Pastoral Leader	<a href="mailto:ndacosta@sjc.ac">ndacosta@sjc.ac</a>
Mr N Emambux	Head of Year 10	<a href="mailto:nemambux@sjc.ac">nemambux@sjc.ac</a>
Mr L Stewart	Pastoral Leader	<a href="mailto:lstewart@sjc.ac">lstewart@sjc.ac</a>
Mr E Jones	Head of Year 11	<a href="mailto:tjones@sjc.ac">tjones@sjc.ac</a>
Mr L Williams	Pastoral Leader	<a href="mailto:lwilliams1@sjc.ac">lwilliams1@sjc.ac</a>

Our September return to the College following the summer break, will be as follows:

## **Tuesday 5<sup>th</sup> September – Y7 & 12 only**

Tuesday 5th September	Year 7	Year 12
8.10	Arrive	Arrive
8.25-9.25	Form Tutor - timetable & expectations	Assembly - hall
9.25-10.25	Assembly - hall	Photos/biometrics - gym
10.25-10.45	<b>Break</b>	
10.45-11.45	Photos/biometrics - gym	Form Tutor - timetable & expectations
11.45-12.45	Testing	Spiritual assembly
12.45-1.30	<b>Lunch break</b>	
1.30-2.45	Tutor activities	Tutor activities

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## Wednesday 6<sup>th</sup> September – Year 7 to 11 & 13

Wednesday 6 <sup>th</sup> September	Year 7	Year 8	Year 9	Year 10	Year 11	Year 13
8.10	Arrive	Arrive				
8.25 - 9.25	Tutor activities	Assembly - hall				
9.25 - 10.25	Testing	Form Tutor - timetable & expectations	Arrive (9.15) Assembly - hall			
10.25-10.45	Break					
10.45 - 11.45	Spiritual assembly	Tutor activities	Form Tutor - timetable & expectations	Arrive (11.00) Assembly - hall		Form Tutor - timetable & expectations
11.45 - 12.45	Tutor activities	Testing	Spiritual assembly	Form Tutor - timetable & expectations	Arrive (11.40) Assembly - hall	Tutor activities
12.45-1.45	Lunch break/Tutor period (as normal)					
1.45 - 2.45	Tutor activities	Spiritual assembly	Testing	Tutor activities	Form Tutor - timetable & expectations	Assembly - hall

## Thursday 7<sup>th</sup> September – all year groups

Students should arrive by 8.10 (gate closes at 8.15), for a normal day of timetabled lessons.

I hope you have a wonderful and relaxing summer break and look forward to welcoming you and your children back to the College in the new academic year.

**Final Prayer:** Lord Jesus, thank you for going before us. We ask you to guide us in making the transition into the new school year, with peace and kindness. **Through Christ our Lord. Amen.**

Yours faithfully,

Mr G C Mantillas  
Acting Headteacher

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