



ST JOSEPH'S COLLEGE



Friday 16th July 2021

Dear Parents/Carers,

As you know this will be my final letter to you as Headmaster at St Joseph's College. I am very pleased to say that Catherine Kane will be acting Headteacher from September. I initially met Catherine when I appointed her as an Assistant Headteacher at my previous school, and I am very happy to be leaving the college in her most capable hands. Since my arrival here in 2015, we have made considerable changes and developments to the college. We have now had two consecutive Good Ofsted judgements, with the latest from last year being extremely strong, potentially moving to outstanding in many areas under the new framework. The reintroduction of many aspects of the traditional life of the college, such as the house system has brought new vigour and opportunities for students across all year groups. I am particularly proud of our association with Peter Jones and his Academy network, this shows that we are always looking for opportunities for St Joseph's College to provide the best for our students.

I am very sad to be leaving this fantastic school, full of tradition and history but firmly looking forward to the future. St Joseph's College has real character and amazing staff and student body. However, an opportunity came my way to establish a new Catholic Multi Academy Trust in the Diocese and this was an opportunity too good to miss out on. Nonetheless, I leave in full confidence that the college is in a better place now than in 2015 upon my arrival. Thank you parents and carers for your support both of me and of the College, particularly through the last year of the pandemic. We have all had a tough year and a half, but I believe this has brought into focus what we should value most in life. I hope that we don't forget these values as we return to a more normal existence.

My sincere thanks to the staff at St Joseph's College, they are truly inspirational and I hope that you continue to value their dedication to your children's success and education.

End of Year information

On the 20th July, the college will be closing early for a staff wellbeing event. As a result, students will finish at 1.00pm on the day. The canteen will be open during morning break for all students to get a hot snack, and students on Free School meals will also be provided with their lunch.

Term will end on Thursday 22nd July, and all students should be offsite before lunch. Catering will be offering a 'Grab and Go' service which means that no plated food will be offered but hot snacks will be provided at morning break. Students who receive Free School Meals should collect their lunch from the canteen on the day. There will be a phased end to the school day, please see the leaving times for the year groups below:

Year 10's- 11.15am

Year 9's- 11.30am

Year 8's 11.45am

Year 7's – 12.00pm





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Lockers and Belongings

Students should ensure that they empty their belongings out of their lockers before they leave. Please can locker keys be placed in an envelope with your child's name and year group written on. The envelope should be handed to reception staff two days before the end of term. Staff will not be responsible for locating any missing items left in lockers, so please ensure that all personal items are removed. If any items are forgotten, please contact the locker company on sales@ilsschools.co.uk.

Adaptations for September

Start of Term

The term starts on **Friday 3rd September for students in Year 7 and Year 12 only.** Following the government's guidelines, Covid-19 mass testing are to commence in schools during the first week back of the new academic year. In light of this, there will be a staggered start to the term. Students in Year 11 will be expected to come in two allocated time slots, depending on their tutor group at 1.00pm on Friday 3rd September to be tested only. Once students have been tested, they will be required to leave school site immediately. It is imperative that students are onsite 10 minutes before they are due to arrive. Please see the timings and information below:

Friday 3rd September

Year Group	Information
Year 7	Arrive for 8.15am (tutor). Covid-19 testing from 10.45am-12.45am. Finish at 2.45pm
Year 11 (11 Beulah, 11 Dane, 11 Hill)	Covid-19 testing only from 12.45pm- 1.45pm. Students are to be offsite once testing is complete
Year 11 (11 Brooklands 11 Grange, 11 Netherton)	Covid-19 testing only from 1.45pm- 2.45pm. Students are to be offsite once testing is complete
Year 12	Arrive for 8.00am (tutor). Covid testing from 8.25am-10.15am. Finish at 2.45pm

On Monday 6th and Tuesday 7th September, students are to return at staggered days and times. Again this is to accommodate the testing taking place at the college. Year 8's, Year 9's and Year 10's will be coming in at two allocated time slots depending on their tutor group. The start times for the following year groups are shown below. Reminder that students should be onsite 10 minutes before they are due to arrive.





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Monday 6th September

Year group	Information
Year 7	8.15am-2.45pm (tutor time)
8 Brooklands 8 Grange, 8 Netherton	Covid-19 testing only from 8.25am- 9.25am. Students are to be offsite once testing is complete
8 Beulah, 8 Dane, 8 Hill	Covid-19 testing only from 9.25am- 10.25am. Students are to be offsite once testing is complete
Year 9	NOT ATTENDING
Year 10 (10 Beulah, 10 Dane, 10 Hill)	Covid-19 testing only from 12.45pm- 1.45pm. Students are to be offsite once testing is complete
Year 10 (10 Brooklands, 10 Grange, 10 Netherton)	Covid-19 testing only from 1.45pm- 2.45pm. Students are to be offsite once testing is complete
Year 11	NOT ATTENDING
Year 12	NOT ATTENDING
Year 13	Arrive for 8.00am. Covid-19 testing from 10.45am- 12.45pm. Students are to be offsite once testing is complete

Tuesday 7th September

Year group	Information
Year 7	8.15am-2.45pm (tutor time)
Year 8	Arrive for 10.25am (assembly and tutor time). Finish at 12.45pm. Students are to be offsite at the end of the day
Year 9 (9 Brooklands 9 Grange, 9 Netherton)	Arrive for 9.25am (assembly). Covid-19 testing from 10.45am-11.45am. Students are to be offsite once testing is complete
Year 9 (9 Beulah, 8 Dane, 9 Hill)	Arrive for 9.25am (assembly). Covid-19 testing from 11.45am-12.45pm. Students are to be offsite once testing is complete
Year 10	Arrive for 11.45am (assembly and tutor time). Finish at 2.45pm. Students are to be offsite at the end of the day
Year 11	Arrive for 8.15am (assembly and tutor time). Finish at 10.15am. Students are to be offsite at the end of the day
Year 12	NOT ATTENDING
Year 13	NOT ATTENDING

Wednesday 8th September

Year group	Information
Year 7- 11	All students should be returning to school

As from Wednesday 8th September, the school day will revert back to the normal start times for all students. **Students should be onsite by 8.10am at the latest**, ready for an 8.15am start. Any students who arrive late (between 8.15am- 8.40am) will be given a late pass by the Attendance Officer. If lateness is repeated three times in a week, they will be issued with a one hour detention with their Head of Year. For the remainder of the week, there will be intervals for testing for different year groups during the school day.





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Time	KS3			KS4	
	Year 7	Year 8	Year 9	Year 10	Year 11
8.15-8.25	Registration	Registration	Registration	Registration	Registration
8.25-9.25	Lesson 1	Lesson 1	Lesson 1	Lesson 1	Lesson 1
9.25-10.25	Lesson 2	Lesson 2	Lesson 2	Lesson 2	Lesson 2
10.25-10.45	Break Café	Break Café	Break Canteen	Break Canteen	Break Canteen
10.45-11.45	Lesson 3	Lesson 3	Lesson 3	Lesson 3	Lesson 3
11.45-12.45	Lesson 4	Lesson 4	Lesson 4	Lesson 4	Lesson 4
12.45-13.15	Lunch Canteen	Tutor Time	Tutor Time	Lunch Café	Lunch Canteen
13.15-13.45	Tutor Time	Lunch Canteen	Lunch Café	Tutor Time	Tutor Time
13.45-14.45	Lesson 5	Lesson 5	Lesson 5	Lesson 5	Lesson 5

Please may I remind all parents that you have a legal obligation to ensure that your son is attending school from the start of the autumn term. If a student has any qualifying medical grounds which will exclude them from returning to school, please can you contact your son's Head of Year or Pastoral Leader before the end of the summer holidays.

Name	Title	Email address
Mr C Goodair Mr D Black	Head of Year 7 Pastoral Leader	apl7@sjc.ac
Mr N Emambux Ms J Henry	Head of Year 8 Pastoral Leader	apl8@sjc.ac
Mr A Pavli Mr S Sinclair	Head of Year 9 Pastoral Leader	apl9@sjc.ac
Mr D Nelson Ms D Scott-Young	Head of Year 10 Pastoral Leader	apl10@sjc.ac
Mr C Mbewe Mrs N Da Costa	Head of Year 11 Pastoral Leader	apl11@sjc.ac

Uniform

I would like to encourage parents and students that when we return, staff will be closely monitoring students' uniforms. Shirts should be tucked in, ties tied properly and a school blazer must be worn to and from school. Shoes should be black and of smart appearance, any sport branded shoes and trainers will not be allowed to be worn. Socks should be a black, navy or dark grey. To reiterate; hoodies, sports jacket of any kind, earrings and trainers are banned and will be confiscated if seen.

All students should have hairstyles that conform to school rules on or **before Friday 3rd September**. No outrageous shave patterns, hair dyeing, beading of any sort is accepted. Any students arriving to school without their blazer, full correct uniform, tie, correct shoes, trousers, shirt incorrect hairstyles or piercings will be sent home to correct their uniform and return back to school immediately.

Please endeavor to ensure that no one is put in a difficult or embarrassing situation. If you are experiencing any financial difficulty at this time or struggling to meet these expectations please do contact the school on admin@sjc.ac in the strictest confidence, and we will do everything we can to





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help and support. Furthermore, if you would like to discuss any points raised please contact your child's pastoral leader.

Equipment:

I would like to highlight the expected list of daily equipment needed in school on return in September. Please discuss the list below and ensure that your child has the appropriate equipment from the start of term. Items can be purchased through Parent Pay if necessary.

Ruler
Pencil Case
Blue/Black Pens
Green Pens
Colouring Pencils
Pencil and Sharpener
Rubber
Protractor
Compass
Calculator
Glue Stick
Highlighter Pens

Behaviour requirements

Disruption to lessons will not be tolerated. For any class disruption, students will initially receive a verbal warning from their class teachers. If disruption continues after the first warning, they will instantly be sent to AR for the day.

Punctuality

Students are expected to be punctual to school and lessons. Students who arrive to school after 8.40am will be signed in as late and sent to AR for the remainder of the day, and a detention will be set for the end of that day. Students who are late to lessons or afternoon tutor period, will be sent to AR.

Mobile phones

Mobile phones are allowed in school but must be switched off and out of sight during the school day. If students are caught with their phones, it will automatically be confiscated and handed in to the pastoral office to be picked up at the end of the day. Any misuse of a phone e.g. videoing a lesson, inappropriate images/videos/photographs without permission taken during breaks and lunch is forbidden. Offenders will receive sanctions and parents will be invited into school for a formal meeting.

At the end of every academic year, we say farewell and good luck to students in Year 13 moving onto university, apprenticeships and other opportunities. We look forward to celebrating your exam success with you in August and wish you every success in the future. To our Year 11's who will be receiving their exam results on **Thursday 12th August from 9am**, we look forward to seeing you then and welcoming many of you back into our Sixth Form in September to continue your educational journey.

Always at this time of year, we say a number of goodbyes to staff who are moving on to other things. This year this includes: Ms Cole who covered Ms Diamond's maternity leave, Mr Barrett who has passionately established Psychology and Government & Politics as a highly popular subject in our sixth



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form. He leaves to undertake a position at Woking Sixth Form College. Mr Davies who has played significant part in the reenergising of the Science department and sixth form. We wish him well as he leaves to lead Biology at a Harris Academy. Ms Faulkner who has been on maternity leave this year and is going to take some time out to spend with her family next year. We also say farewell to Mrs Harms, this is the second time we say goodbye to her as she moved from her teaching position in Art in 2017, and has worked as the College's receptionist since then. And Finally to Mrs Cameron who has been highly effective in her role as Head of Year, in addition to taking on a number of other responsibilities over the last four years. We wish her well as she moves to Bournemouth.

Furthermore, we say goodbye to two members of leadership: Mrs Olusamokun, it is with great pride that we can say she is moving on to a very important role in Hertfordshire as a Race Equality Advisor for the county. I know this is something she has a great passion for, and undoubtedly she will bring the same passion and enthusiasm that she has shown to her teaching and leadership at St Joseph's College in this new exciting position. And we also say goodbye to Mr Miller who has dedicated his career to the St Joseph's College community in various roles over 25 years, serving as Deputy Head from 2011 to present. He has influenced the life and outcomes of many students, all of whom remember him fondly. His humour will certainly be missed around the leadership table, and his versatility and dedication to staff and students will be greatly missed. We wish him well in his future endeavours.

We would like to welcome new staff who will be joining us in September.

Name	Department
Miss Rebecca Weatherhead-Featherston	Teacher of Physics
Miss Vanessa Dafiaghor	Teacher of Business Studies & Economics
Miss Emily Bevan	Teacher of RE
Mrs Samantha Varadi	Teacher of Music & KS3 Drama
Mr Adam Daly	Teacher of Science
Ms Eppie Howard	Head of English
Miss Catherine Kingston	Attendance officer
Mr Sean Sinclair	Pastoral Leader
Miss Davinia Scott-Young	Pastoral Leader
Ms Judy Hamilton	Learning Support Assistant
Ms Khya Green-Shillingford	Learning Support Assistant

Finally, thank you as always for your support during this very difficult period and wish you all a very relaxing summer break so that we can be refreshed and ready to return in September.

Mr David Garrido
Headmaster

