23 January 2017

Dear Parent/Carer

**Berlin History Tour** **(Friday 2 – Sunday 4 February 2018)**

We are excited to be proposing a school trip to Berlin to support our curriculum plans for GCSE History, enhance students’ learning experiences within the school and to consolidate and strengthen knowledge and understanding of the Nazi Germany aspect of the GCSE History course.

The trip is being booked through NST Travel, the UK's leading educational travel   
company for schools with more than 45 years’ experience. They will work closely with us during the whole tour planning process to ensure that your son will get the very best learning experience whilst away.

Please find below the key details about this trip:

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| --- | --- |
| **Departure Date** | * Friday 2 February 2018 |
| **Return Date** | * Sunday 4 February 2018 |
| **Duration of the Trip** | * 3 days (2 nights) |
| **Accommodation** | * Meininger Hotel Berlin, Alexanderplatz |
| **Provisional Itinerary** | Visits to:   * The Brandenburg Gate * The Holocaust Memorial * Wannsee Conference * The Reichstag * The Topography of Terror * The Sachsenhausen concentration camp memorial |
| **Provisional Cost** | * £360 per pupil (depending on cost of flights when booked) |
| **Cost to Include** | * Return flights * Accommodation * Breakfast and lunch included * Services of a specialist History guide lecturer * All day time activities * Bowling activity in the evening * Group travel insurance * NST 24hr emergency contact service whilst on the trip |
| **Additional Costs** | * We recommend that your son has £50.00 spending money for the trip **for evening meals** and possibility of shopping for souvenirs (optional). |
| **Passport / Visa Requirements** | * They will also require a current passport, and depending on the country of this passport they may need additional money for visa fees. This will be discussed with parents on an individual basis. |

We are expecting a great deal of interest in the trip and places are limited. Please complete and return the attached reply slip to me as soon as possible or by Monday 6 February 2017 to confirm you would like your son to take part in this fantastic opportunity and to confirm you have paid a non-refundable deposit of £80.00 via ParentPay. If your son is accepted on to the trip, the £80.00 deposit is non-refundable. If your son is not accepted, your deposit will be returned in full. Please note cancellation charges will apply should you cancel your child’s place on the tour.

All payments for the trip (including the deposit) must be made via ParentPay. To make a payment please log on to ParentPay ([www.ParentPay.com](http://www.ParentPay.com)) and click “2018 Berlin History Tour”. Places are limited and will be offered on a first come first served basis**.** Payment can be in full or in instalments – please see below for details of the instalment dates:

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| --- | --- |
| **Instalment Dates** | **Amount** |
| Monday 6 February 2017 | £80.00 (deposit) |
| Monday 20 March 2017 | £80.00 |
| Monday 3 July 2017 | £100.00 |
| Monday 2 October 2017 | £100.00 |

The History department is very excited about this new trip for St Joseph’s History students and look forward to enhancing your son’s understanding of the fascinating history of Nazi Germany.

Yours faithfully

Miss Brewer

Head of History

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**Berlin History Tour (Friday 2 – Sunday 4 February 2018)**

Please complete and return to Ms Brewer (in room V01) by Monday 6 February 2017.

* I would like to reserve a place for my son on the Berlin History Tour which takes place in February 2018 and confirm the initial deposit of £80.00 has been paid via ParentPay.
* I understand that if my son is accepted on to the tour, the £80.00 deposit is non-refundable.
* I understand that cancellation charges will apply if I were to cancel my child’s place on the tour.

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| **Name of Student** |  | **Form** |  |

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| --- | --- |
| **Name (Parent/Carer)** |  |

|  |  |
| --- | --- |
| **Telephone Numbers(s)** |  |

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| --- | --- | --- | --- |
| **Signed (Parent/Carer)** |  | **Date** |  |