



ST JOSEPH'S COLLEGE

Job Description and Person Specification Religious Studies Teacher: Second in Department

Job Title: Religious Studies Teacher: Second in Department

Salary: Main/Upper Pay Scale with TLR 2A

Responsible to: Head of Theology

Start Date: September 2024

Job Purpose: To support the Head of Theology in the effective running of the Religious Studies Department. To ensure further raising of high standards in terms of learning, achievement and development for all students. To faithfully and successfully support the aims of the College's Lasallian Catholic ethos.

Key responsibilities:

- Support the Head of Theology in leading learning in Religious Studies across the department. To inspire students to achieve exceptional progress
- To support the Head of Theology with the monitoring and evaluation of the department's approach to teaching and learning, ensuring curriculum coverage, sequencing and progression in all key stages
- To support the Head of Theology in addressing any developmental areas evident from internal reports, external reports, self- review and Section 48 Inspection feedback
- To support the continuing professional development of department staff, keeping them up to date with relevant issues
- To support the Head of Theology in creating and sustaining an ethos of enjoyment and achievement within staff and students based upon the celebration of each individuals' unique gifts and talents.
- Support for the Head of Religious Studies in all practical and developmental aspects of the running of the department, agreeing particular areas of responsibility and accepting full accountability for outcomes that match the school expectations
- Actively contribute and support school ethos events
- Support the Head of Theology with formal Performance Management processes of staff as directed
- PCGE and ECT mentoring, support and assessment as required
- Organisation of and attendance at Open Evenings and other school occasions to promote the department. Regular contributions to extra-curricular activities to extend the learning and organisation of appropriate school visits, which enrich the curriculum
- Deputising for the Head of Religious Studies when required by attending meetings and ensuring the effective running of the department in his absence
- *All staff share responsibility for the pastoral care of students and will be assigned duties*



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Equality & Diversity

We are committed to and champion equality and diversity in all aspects of employment. All employees are expected to understand and promote equality and diversity in the course of their work.

Review of Job Description

- The above responsibilities are subject to the general duties and responsibilities contained in the statement of Conditions of Employment
- This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed
- The duties may be varied to meet the changing demands of the College at the reasonable discretion of the Headteacher

I have read the Job Description and agree to all the terms and conditions set out. I also agree to comply with all School Policies, Child Protection and Health and Safety regulations. I understand that this Job Description is not an exhaustive list and I agree, when required, to undertake any reasonable request made by the Leadership Team.

Name:	
Signature:	
Date:	